



GENERAL GRANT APPLICATION FORM

WHAT WE DO FUND	WHAT WE DON'T FUND
<ul style="list-style-type: none"> • Organisation of training course (i.e. Sports specific, coaching, child protection and junior club development for clubs) • Organisation of major events • Seeding Grant for new clubs (£250) • On receipt of Sports Clubmark or equivalent (£500) • Facility Hire • Tutor Fees / Course Literature • Travel Expenses (25p per mile for additional competition over and above prounicial level) • Website (up to a maximum of £100) • Referees / Officials • Specialist schools of excellence 	<ul style="list-style-type: none"> • Profit making events • Equipment / team kits • Personal clothing • Running costs • Insurance • Trophies / prizes • Fundraising ventures • Charity events • Refreshments • Recreational Summer Schemes



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INTRODUCTION

Armagh Sports Forum is an organisation, representative of the sporting community and supported by Armagh City and District Council. In keeping with the agreed constitution of the group, the Forum hope to make available funding to suitable applicants in the Armagh City and District Council area.

It is hoped that these grants, up to a maximum of £300, will be used for purposes such as costs of travel and training, costs of competitions, major events and club development.

CRITERIA

1. Only amateur sport will qualify for assistance from the Forum, amateur sport defined as sporting or physical recreation activities not performed for financial gain.
2. All requests for funding must be submitted on an official application form supplied by Armagh Sports Forum.
3. Applications are welcome at any time of year although patrons are reminded that they are restricted to **two** applications for different purposes in any financial year. Applications are considered on a quarterly basis.
4. Financial aid may be given where the applicant is in receipt of other aid for the same purpose, however applicants are required to detail information of any other sources of funding applied for or received.
5. Applications will be considered from:
 - Individuals attached to clubs and resident in the Armagh City and District area for a minimum of a three month period
 - Individuals not attached to Clubs but resident in the Armagh City and District area for a minimum of a three month period
 - Constituted clubs affiliated to Armagh Sports Forum – The Forum has an affiliation fee of £20 for clubs.
6. Decisions will be based on the ability of the applicant, the need of the applicant and the benefit to sport in the Armagh City and District area at 50% total costs of the deficit up to a maximum of £300.
7. Organisations applying for financial assistance must accept that they may be required to submit details of their constitution, membership details, banking information and child protection policy.
8. All sports recognised by the Sports Council Northern Ireland are eligible for application. Special consideration will be given to Road Bowls considering its affinity with the area.
9. All recipients will be asked to complete a monitoring form, which will be forwarded three months after the award.

Completed forms should be returned to:
Armagh Sports Forum, The Council Offices, The Palace Demesne, Armagh, BT60 4EL
t: 028 3752 9636 f: 028 3752 3064 e: armaghsportsforum@armagh.gov.uk



This application form is supplied by Armagh Sports Forum and therefore does not imply financial aid will be forthcoming.

1. Name: Postcode:
Address:
Telephone: Email:

2. Name of Club / Organisation:

3. OFFICE BEARERS

CHAIRPERSON

Name:
Address:
Postcode:
Telephone No:
Email:

SECRETARY

Name:
Address:
Postcode:
Telephone No:
Email:

4. Are you affiliated to a Governing Body? Yes [] No []

If yes, please state which one:

5. What is your current membership? Junior [] Adult [] Disabled []

6. INSURANCE COVER

Does your Club / Organisation have public liability insurance cover? Yes [] No []
If yes, please enclose a copy of your policy. If not, please acquire before making this application.

7. CHILD PROTECTION

Does your Club / Organisation have a child protection policy? Yes [] No []
If yes, please enclose a copy of your policy if applicable.

8. BANK DETAILS

Are you prepared to provide a copy of your last audited accounts? Yes [] No []

Bank Name & Branch

Account Number: Sort Code:

9. FUNDING

Have you applied for funding from other agencies? Yes [] No []

If yes, please give details:

Organisation	£

10. Description / Event Title:
Date of event: Venue:

11. Please provide a breakdown of estimated costs
(Proof of expenses must be provided before award can be considered)

	Description	£
Coaching		
Facility Hire		
Promotion material / marketing		
Referees / Officials		
Seeding Grant		
Travel Expenses		
Tutor Fees		
Website		
Other (please detail)		
	TOTAL	

12. How much are you applying for from Armagh Sports Forum? £
(max £300)

13. Please give details of how you feel your application can benefit Armagh Sport:
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.....

14. Any other details which you feel may be relevant to your application?
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.....

15. Declaration:

I, hereby declare that all information in this application is accurate and correct and understand that if found to be untrue, this application will be declared null and void, and future rights to apply will be forfeited.

16. Signature: Date:

17. Checklist:
- [] Have you completed the application in full and signed at the bottom.
 - [] Enclosed a copy of public liability insurance cover.
 - [] Enclosed a copy of your child protection policy if applicable.
 - [] Completed Bank Details (Account No, Sort Code, Bank Name and Branch)

OFFICE USE ONLY	
Date Received
Reference
Date paid
Amount